

Policy Name: Annual Security Report - SOMI
Policy Number: ADM 9.03
Title of Policy Owner: Dean of Administration
Policy Type: RHEI/Shared Services BSMCON SCHS SOMI
Approved by: RHEI Leadership Team
Effective Date: 8/1/2023
Version: 1.1
Policy Status: Approved

I. Policy

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, (Clery Act) requires St. Mary's Hospital School of Medical Imaging (SOMI) to prepare, publish, and distribute a report concerning campus crime statistics and security policies on an annual basis.

II. Purpose

To provide guidance aimed at keeping SOMI in compliance with the Clery Act.

III. Scope

This policy applies to all SOMI faculty, staff, students, and visitors.

IV. Definitions

SOMI Clery Geography includes any space used by the SOMI community that is considered (1) on campus, (2) on public property within or immediately adjacent to the campus, and (3) in or on non-campus buildings or property that our institution owns or controls.

Space is "controlled" by SOMI when a written agreement for the use of space allows SOMI to lease, borrow, or use the space during or for a specified time.

On Campus

- *Any building or property owned or controlled by SOMI within the same reasonably contiguous geographic area and used by SOMI in direct support of, or in a manner related to, SOMI's educational purposes; and*
- *Any building or property that is within or reasonably contiguous to the area identified above, that is owned by SOMI but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).*
- SOMI has only one campus located at 8550 Magellan Parkway, Suite 700, Richmond, VA 23227 as well as 8570 Magellan Parkway Suite 100,

Richmond, VA 23227. "On campus" includes all physical property owned or controlled by SOMI which is contiguous to these addresses.

Public Property

- *All public property, including thoroughfares, streets, sidewalks, and parking facilities, located within the campus, or immediately adjacent to and accessible from the campus.*
- All sidewalks and streets adjacent to the above SOMI campus location make up its public property geography. This includes the overflow parking lot located South of the 8555 Magellan Parkway building.

Non-Campus

- *Any building or property owned or controlled by a student organization that is officially recognized by SOMI; or*
- *any building or property owned or controlled by SOMI that is used in direct support of, or in relation to, SOMI's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of SOMI.*

V. Policy Details

The Dean of Administration compiles SOMI's Annual Security Report. The report contains statistics about specific crimes and incidents that have been reported to SOMI's administration over the past three years and which occurred either on-campus, in off-campus buildings or property owned or controlled by SOMI, or on public property adjacent to the campus, collectively referred to as the SOMI Clery Geography. The Report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims' assistance programs, student discipline, campus resources, community safety alerts, crime prevention, access to campus facilities, and personal safety tips. The Report describes how and to whom students may report crimes.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), by no later than October 1st, SOMI posts its Annual Security Report (ASR) to the Consumer Information portion of its website. SOMI also notifies the campus community of the ASR posting once available. Copies of the annual Report may be obtained in person from the Office of the Dean of Administration. Electronic copies may be obtained at <https://smhsomi.edu/campus-safety-and-security>. Copies of the report will be provided to any prospective SOMI student or associate upon request.

VI. Attachments

None

VII. Related Policies

ADM 9.10 Campus Safety and Security

VIII. Disclaimers

Nothing in this policy creates a contractual relationship between St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Description	Prepared by
1.0	5/11/2020	Revisions (legal) and new template	Dean of Administration
1.1	5/2/2023	Minor changes	Dean of Administration