



**St. Mary's Hospital School
of Medical Imaging**

**This Catalog Addendum
references the 2022-2023
academic year.**

January 12, 2022

The content contained in this addendum is specifically related to student name and address information not referenced in the current 2022-2023 SOMI College Catalog, effective January 1, 2023.

Address/Name Determination & Changes

Upon enrollment, each student must submit a copy of their government-issued ID, which serves as the basis of determination of the student's address. It is SOMI's responsibility to inform students, in writing through email or on the school website, if the program meets each state's licensure or certification standards. If a student relocates and changes address to a state other than Virginia during their enrollment and follows the notification requirements of G37, Student Declaration of Current Address and/or Relocation, SOMI will provide individual notification to that student within 14 days of the address change if SOMI's curriculum does not meet the new state's licensure or certification requirements. If a student is located or relocates to a state in which SOMI does not have authority to operate, this may adversely impact the student's ability to pay for their studies and/or complete a program.

When there is a change in any contact information (address, email, phone number etc.) students must make a request through the student portal account to the Director of Records and Registration. A change of address must be submitted within five (5) business days after the change becomes effective and serves as the basis of determination of the student's address. Please see policy G37, Student Declaration of Current Address and/or Relocation, for additional details. Students who need to change their names must complete a Change of Name form (found in the Director of Records and Registration's office or in the Student Portal) and a Name Change form with the Social Security Administration and provide a copy of a government issued photo ID with the new name. Following the receipt of required documentation changes will be made in the student information system.



Certified to operate by State Council of Higher Education for Virginia.

8550 Magellan Parkway Suite 700
Richmond, VA 23227
P: 804-627-5300
www.bsmcon.com