

POLICY A7 Academic Advisement & Support Services

Policy Name: Academic Advisement & Support Services
Policy Category & Number: A7
Person Responsible: Program Coordinator
Approved by: Dean
Effective Date: May 15, 2022
Version: 1.0
Policy Status: Approved

- I. Policy:
It is the policy of Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) to provide students enrolled in the Radiologic Technology program academic advisement and support services.

- II. Purpose:
The purpose of this policy is to outline the academic advisement and support services offered by the Center for Student Success.

- III. Scope:
This policy applies to all SOMI students.

- IV. Policy Details:
Services for students encompass academic success advising and support to help students meet their educational goals. The Center for Student Success is comprised of a director, assistant director, success advisors, peer academic support, and test proctors. Student Success partners with the administration in these efforts of student support.

Student Success oversees academic advising and counseling, peer academic support services (PASS), access and accommodation requests, referrals for personal counseling and needs-based programming (individual and group workshops addressing study skills, test taking strategies, time management, stress management and related topics).

Success advisors work individually with students at the start of their education and throughout their entire academic journey. They assist students in developing skills and strategies which foster independence: active learning,

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academic success, progression, timely degree completion, and achievement of their education goals. Advisors serve as a vital connection between the student and the college/school resources available and support relationship building with faculty. The success advisors consult with faculty on the Orientation class for new students each semester. Success advising is required of each student.

V. Definitions:

PASS – Peer Academic Support Services

VI. Attachments:

N/A

VII. Related Policies:

A2 – Academic Progress & Academic Extension (Certificate)

A2 – Academic Progression (AAS)

A8 – Satisfactory Academic Progress (SAP) (AAS or Certificate)

VIII. Disclaimers:

- a. Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control:

Version	Date	Description	Prepared by
1.0	5/15/2022	New Template & Revisions	Dean