

POLICY G12 Inclement Weather

Policy Name: Inclement Weather
Policy Category & Number: G12
Person Responsible: Program Coordinator
Approved by: Dean
Effective Date: January 20, 2022
Version: 2.0
Policy Status: Approved

- I. Policy:
It is the policy of Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) that appropriate processes and procedures be followed in all matters pertaining to the rights of the students.
- II. Purpose:
The purpose of this policy is to establish notification procedures of SOMI students of changes to the normal schedule for due to inclement weather.
- III. Scope:
This policy applies to all students, faculty, and staff at SOMI.
- IV. Policy Details:
To find out the operating plan in effect during times of threatening weather conditions.
Utilize the following outlets for announcements:
 - Text message, email, and/or call alerts via Student Information System (Campus Nexus) for students and RaveAlert for employees.
 - Text messages and e-mails will be relayed to students through the Student Information System (SIS) in the event of changes to the normal schedule.

Students, faculty, and staff are responsible for checking these outlets for all weather-related communications.

Closure of the School due to inclement weather means that all classes, lab or clinical are canceled for that day. A delayed opening means that students will report to clinical or classes at the time indicated for the delay. If this occurs on a class day: the schedule for the day will remain the same.

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Example

Announcement: School is opening 2 hours late: this means the school is on a delayed opening for 10:00am. Indicating that both clinical and classes will begin at 10:00am. Classes scheduled prior to 10:00am are canceled for that day. Didactic class work that is missed due to delay or School closure will be absorbed into the remaining class periods if possible. Excessive cancellation of didactic classes may result in the necessity of holding make up classes.

Closure of local school systems within the Greater Richmond Region **is not used** to determine closure or delays of the School of Medical Imaging.

Students are encouraged to use good judgment in determining ability to safely reach the school or clinical assignments. **However**, time missed by a student due to inclement weather will count as absences unless the school is closed. Tardiness associated with inclement weather when classes/clinical are not delayed will count against a students' attendance record.

- V. Definitions:
Inclement – severe, harsh, or stormy (rain, wind, snow) weather.

- VI. Attachments:
N/A

- VII. Related Policies:
None

- VIII. Disclaimers:
 - a. Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

- IX. Version Control:

Version	Date	Description	Prepared by
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1.0	5/5/2021	New Template	Dean
2.0	1/20/2022	Revisions	Dean