

POLICY G36 Computer Requirements

Policy Name: Computer Requirements
Policy Category & Number: G36
Person Responsible: Program Administration
Approved by: Dean
Effective Date: February 1, 2022
Version: 1.0
Policy Status: Approved

I. Policy:

It is the policy of Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) that enrolled students are required to have a personal laptop to bring to class daily. Students enrolled in SOMI are also required to have off-site printing capabilities.

II. Purpose:

The purpose of this policy is to ensure students are able to:

- Participate in daily class activities including interactive participation, examinations, etc.
- Maintain contact with School faculty and staff
- Access student information system
- Access learning management system
- Complete clinical requirements: Trajecsys
- Complete Course requirements: RadTechBootCamp

III. Scope:

This policy applies to all SOMI students.

IV. Policy Details:

Internet

Students must have access to regular, reliable, and stable Internet connection and should maintain anti-virus/malware protection software on their devices. Students' laptops must be compatible with all SOMI technical requirements, see policy G36a Technology Requirements.

Computer and Software Requirements

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These requirements define the minimum computing platform necessary for use during the enrollment at the School. The requirements also define the hardware, software, and operating system configurations that will allow a student to successfully complete course requirements. See policy G36a Technology Requirements for specifics.

Backups and External Drive Requirements

Students are expected to appropriately secure and back-up their data on a continual basis. Students are responsible to maintain the integrity of their data to prevent academic penalties. The use of external storage devices (thumb drives and external hard drives) on Bon Secours hardware is prohibited due to security precautions.

Anti-Virus/Malware Protection

Student devices must include a current anti-virus/malware protection software that is maintained and kept current. Hackers are targeting education and healthcare institutions at an alarming rate. It is imperative that students take measures to ensure all data remains protected and precautions are in place to avoid the spread of electronic viruses.

- V. Definitions:
None
- VI. Attachments:
N/A
- VII. Related Policies:
G36a – Technology Requirements
- VIII. Disclaimers:
- a. Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

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IX. Version Control:

Version	Date	Description	Prepared by
1.0	2/1/2022	New Template & Revisions	Program Coordinator