

POLICY S7 Annual Security Report

Policy Name: Annual Security Report
Policy Category & Number: S7
Person Responsible: Dean of Administration
Approved by: RHEI Executive Leadership Team
Effective Date: 08/01/2020
Version: 1.0
Policy Status: Approved

I. Policy

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, (Clery Act) requires St. Mary's Hospital School of Medical Imaging(SOMI) to prepare, publish, and distribute a report concerning campus crime statistics and security policies on an annual basis.

II. Purpose

To provide guidance aimed at keeping SOMI in compliance with the Clery Act.

III. Scope

This policy applies to all SOMI faculty, staff, students, and visitors.

IV. Definitions

SOMI Clery Geography includes any space used by the SOMI community that is considered (1) on campus, (2) on public property within or immediately adjacent to the campus, and (3) in or on non-campus buildings or property that our institution owns or controls.

Space is "controlled" by SOMI when a written agreement for the use of space allows SOMI to lease, borrow, or use the space during or for a specified time.

On Campus

- *Any building or property owned or controlled by SOMI within the same reasonably contiguous geographic area and used by SOMI in direct support of, or in a manner related to, SOMI's educational purposes; and*
- *Any building or property that is within or reasonably contiguous to the area identified above, that is owned by SOMI but controlled by another*

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person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

- SOMI has only one campus located at 8550 Magellan Parkway, Suite 1100, Richmond, VA 23227. "On campus" includes all physical property owned or controlled by SOMI which is contiguous to this address.

Public Property

- *All public property, including thoroughfares, streets, sidewalks, and parking facilities, located within the campus, or immediately adjacent to and accessible from the campus.*
- All sidewalks and streets adjacent to the above SOMI campus location make up its public property geography. This includes the overflow parking lot located South of the 8555 Magellan Parkway building.

Non-Campus

- *Any building or property owned or controlled by a student organization that is officially recognized by SOMI; or*
- *any building or property owned or controlled by SOMI that is used in direct support of, or in relation to, SOMI's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of SOMI.*
- The property located at 7900 Shrader Road, Suite 200, Richmond, VA 23294, which is used as additional classroom and skills lab space for SOMI students, is the main non-campus property as defined by the Clery Act.

V. Policy Details

The Dean of Administration compiles SOMI's Annual Security Report. The report contains statistics about specific crimes and incidents that have been reported to SOMI's administration over the past three years and which occurred either on-campus, in off-campus buildings or property owned or controlled by SOMI, or on public property adjacent to the campus, collectively referred to as the SOMI Clery Geography. The Report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims' assistance programs, student discipline, campus resources, community safety alerts, crime prevention, access to campus facilities, and personal safety tips. The Report describes how and to whom students may report crimes.

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The Dean of Administration will send a notice to all SOMI students and associates by October 1 of each year advising that the report is available for distribution. Copies of the annual Report may be obtained in person from the Office of the Dean of Administration located on-campus. Electronic copies may be obtained at <https://www.SOMI.edu/index.php/campus-safety-and-security>. Copies of the report will be provided to any prospective SOMI student or associate upon request.

VI. Attachments

None

VII. Related Policies

None

VIII. Disclaimers

- a. Nothing in this policy creates a contractual relationship between St. Mary's Hospital School of Medical Imaging(SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Description	Prepared by
1.0	5/11/2020	Revisions (legal) and new template	Dean of Administration